



AUSTRALIAN
DENTAL HEALTH FOUNDATION
ADVANCING AUSTRALIA'S ORAL HEALTH

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HOW DOES A CHARITY REFER CLIENTS?

To refer a client to the volunteer dental program of the Australian Dental Health Foundation (ADHF), follow these 6 easy steps:

Step 1: Contact

Contact the ADHF team to discuss the involvement of your organisation. The State Coordinator in your region will be your main point of contact and will send further details about the volunteer dental program once they have confirmed your involvement.

State Coordinators

Madeleine Martin, **NSW State Coordinator**

M: 0499 191 901

E: adminnsw@adhf.org.au

Becky Mackenzie, **QLD State Coordinator**

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Dianne Travers, **SA State Coordinator**

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Kylie Heath, **Victoria and Tasmania State Coordinator**

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Andrea Paterson, **WA State Coordinator**

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Step 2: Read and Consider

Read the Welcome Pack. Consider the following questions prior to referring patients to our program:

- Is your organisation helping clients who are within the patient target group?
- Does your client have access to private health insurance and/or the public health system?
- Is your client genuinely unable to afford dental treatment and have limited/no access to Medicare benefit schemes?
- Are you happy to act as a contact point with the ADHF for coordination of your client's appointments?

Contact: E | headoffice@adhf.org.au
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Step 3: Confirm

Confirm your participation in the ADHF volunteer dental program by completing the Charity Registration Form found in the Welcome Pack and return to your State Coordinator. Your organisation may now refer selected patients using the provided Referral and Medical History Form.

Step 4: FAQs

Should you have any questions please refer to the FAQs for Charities available on our website or contact your State Coordinator directly.

Step 5: Request an Appointment

The ADHF's priority is to assist genuinely needy clients who have a desire to receive help with their oral health but have no ready access to the private or public dental system. The ADHF uses the prioritising classification found within the Welcome Pack when considering appointments.

Complete a Referral and Medical History Form for each client you wish to refer and return to the State Coordinator. The State Coordinator will arrange the appointments based on your client's treatment needs and continuously liaise between yourself and the volunteer dental practice up to the day of the appointment.

Step 6: Complete

Once the appointment is complete, the State Coordinator will contact the client's case manager directly to outline the treatment plan, to advise what treatment was provided and discuss any further action or specialist requirements.



The ADHF acknowledges Pacific Smiles Dental as our major sponsor. We also thank dental laboratories across Australia for their contribution and in particular, Southern Cross Dental Laboratories as a sponsor. We appreciate support nationally from the ADA and ADIA.

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